



# **EXCELLENCE ENHANCEMENT CENTRE FOR INDIAN POWER SECTOR**

**(An Initiative of Indo-German Energy Cooperation)**

Excellence Enhancement Centre, Wing No.5, 1st Floor, West  
Block-II, R.K. Puram, Sector-I, New Delhi-110 066, India

## **RECRUITMENT NOTICE**

Excellence Enhancement Centre (EEC) for Indian Power Sector was conceptualized as a part of bilateral cooperation between Govt. of India and Govt. of Federal Republic of Germany. EEC was set up through an Implementation Agreement between BEE & CEA, Ministry of Power, GOI and GIZ, Germany under the Indo German Energy Programme (Phase II), in September 2011 to promote dialogue in the area of Energy Efficiency and Energy Security. It was registered as a non-profit society under the Indian Societies Registration Act 1860 and started functioning from February 2012.

EEC invites the applications on contractual basis for the following post.

1. Director-1 Post

### **HOW TO APPLY**

The interested candidates may mail their detailed Curriculum Vitae (CV) at [ceoeecips@gmail.com](mailto:ceoeecips@gmail.com) and submit the hard copy of the same at the following address before: November 06, 2025

Secretary,  
Excellence Enhancement Centre (EEC)  
For Indian Power Sector  
(An Initiative of Indo-German Energy Cooperation)  
West Block -2, First Floor, Wing 5,  
Sector -1. R.K. Puram, New Delhi - 110066

## **Detailed Terms of Reference :**

### **1. Required Qualifications and Professional Experience:**

He should be a Graduate in Engineering. He must have a Minimum 25(Twenty Five) years' experience in power sector, out of which he must have a minimum experience of 02(Two) years at senior management level in utilities of power sector or in pay level (PL)-14 of the Central Govt. Services.

2. **Age Limit:** Not exceeding 62 (Sixty Two) years at the time of advertisement in newspapers

3. **Period of Contract:** The initial period of contract shall be 3 years and may be extended on satisfactory performance. The performance of the officer shall be assessed after 3 years there after his terms may be extended upto the age of 65 years.

### **4. Remuneration:**

Rs 1,75,000/- (Rupees One Lakh Seventy Five Thousand Only) per month plus GST as applicable.

### **5. Perks:**

5.1 Director shall be entitled for official vehicle from residence to office and back and at any other place in connection with official work as per STA rules for sedan car.

5.2 The candidate will be reimbursed for mobile charges upto Rs. 1,500 (Rupees Fifteen Hundred Only) per month

### **6. Notice period:**

The contract can be terminated by either side by giving a one month notice.

## 7. Selection Process

All the applications received by November 06, 2025 shall be scrutinized and the shortlisted candidates shall be called for interview. The shortlisted candidates shall be informed to appear for interview by registered e-mail. The interview shall take place in New Delhi (proper address shall be informed via mail). **No TA/DA or any other allowance shall be paid for attending the interview.**

## 8. Responsibilities of Director

### 8.1 Administration Functions

- ❖ He shall develop and project EEC as a knowledge sharing platform for adoption of innovative technologies, skills, training, processes, improvement for enhanced performance in generation and other power sector areas in cooperation with power sector experts.
- ❖ He shall implement policies, programs & activities approved by the Governing body of EEC.
- ❖ He shall maintain functionality of EEC.
- ❖ He shall maintain close interaction with CEA, GIZ / IGEF, Vgbe and other stakeholders in carrying out the tasks assigned to the EEC.
- ❖ He shall pursue with Stake holders for joining EEC as members.
- ❖ He shall develop, implement and follow up of comprehensive communication and public relation plan.
- ❖ He shall ensure compliance of legal requirements of EEC.

### 8.2 Technical Functions

- ❖ He/ She shall organize conferences, workshops, training etc and creation of panel of technical experts in EEC.
- ❖ He/ She shall take up problems faced by members and providing technical expertise for remedial measures.



- ❖ He/She shall network with the member organizations and other stakeholders to get consultancy assignments.
- ❖ He/She shall get the consultancy assignments executed.
- ❖ He/She shall facilitate/prepare consultancy assignment reports in association with experts.
- ❖ He/She shall identify & implement projects to be taken up by EEC.
- ❖ He/She shall facilitate/prepare technical guidelines and best-practices in the field of power generation and other power sector areas.
- ❖ He/She shall ensure that EEC website is properly managed.

### **8.3 Financial Functions**

- ❖ He/ She shall work towards attaining financial self-reliance of the EEC based on a long-term business plan.
- ❖ He/ She shall ensure proper management of EEC accounts.

### **8.4 Miscellaneous Functions**

- ❖ Any other task as may be assigned by EEC from time to time.
- ❖ Director EEC shall report to Secretary, EEC.